Novel Coronavirus (COVID-19)
Communications Archive

APRIL 2020

Please note information reflected in this archive includes outdated guidance. For the most up-to-date information please visit: ready.nmsu.edu
Can I go back into my office?

Update 4/3/2020

Please see the procedures to enter NMSU main campus buildings. View in PDF format (Request-for-entry-to-bldg-covid-19.pdf).

Entry into NMSU Main Campus buildings (COVID–19)

Depending on the building, key or card access is required to enter. If you do not have these available, please contact your supervisor, director, or department head for entry.

To reduce the spread of COVID–19 and promote telework from home, buildings are closed with only limited access. By following these simple steps, you ensure all university personnel and their families stay safe and secure during this critical event. Thank you in advance for your consideration and help.

As it stands at this time there are three types of building entry, each with their associated rule as described here.

"Research" are those research activity that takes place on a regular basis and is expected to proceed throughout the Stay-at-Home order.
(Include your unit director, department head, dean and VPR approval as an email attachment with your submittal for building entry. Provost level approval is not appropriate or necessary.)

"Daily" are those activities that require entry into a defined area every day to perform routine activities such as animal care or student services.
(Include your unit director or department head level approval as an email attachment with your submittal for building entry.)

"Single" are those activities that require one-time entry to pick up or drop off items from an office or work area.
(Include your direct supervisor or department head level approval as an email attachment with your submittal for building entry.)

1. Authorized Approval Attached (yes/no):
2. Name of the person entering the building?
3. Date and/or dates entered the building?
4. Approximate time entry and exit to the building?
5. What building did you enter?
6. What entrance/exit did you use to enter the building?
7. What room numbers did you go into?

(Please include all rooms including copy rooms, kitchens and restrooms.)

Please send all information and approval to Askfs@nmsu.edu.

For those with scheduled days and times to enter a building send in a notice with multiple days listed, for example: every Friday for a month, from 8–10 am. If the schedule changes for any reason, send in a new email with updated information and approval.

Facilities and Services

https://nmsu.edu/coronavirus/4-3-20-Can-I-go-back-into-my-office.html
Aggie Welcome & Orientation General Announcement

Update 4/16/2020

In response to the on-going concerns regarding COVID-19, New Mexico State University has decided to hold all Aggie Welcome & Orientation (AWO) sessions in a virtual, online format. Through this virtual format, we will continue to provide high-level content for students and their family members as well as create ways for you to foster communities to ease your transition to NMSU. Shifting to a virtual format has enabled us to lower the AWO fee to $99. Students who have already signed up for AWO under the $165 rate, will have a credit placed on their student account soon.

Students will maintain the AWO dates for which they already registered. We will be hosting dynamic virtual experiences on your chosen AWO date, since you already have this time scheduled, and we know that university faculty and staff are available on those days. This helps us provide you with both recorded videos and content to read prior to your AWO date, but also engage you with live presentations where you can ask questions and “in-person” one-on-one meetings with your Academic Advisor.

We know that you will have many questions as we make this transition, and we will work to answer those questions in a timely manner. Many of the questions that you have may already be answered via our “Frequently Ask Questions” page. It is important that you monitor your email accounts regularly, as you will receive direct updates about orientation through your personal and NMSU email accounts. We will also continue to post up-to-date information on the AWO website’s FAQ page, and other NMSU locations as necessary.

At this time, all AWO staff are working from home. Therefore, sending questions to awo@nmsu.edu is the best way for students to ask questions or otherwise communicate with our office. Families can also email families@nmsu.edu if they have questions specific to their needs. Your understanding and patience is appreciated as we work through multiple layers of implementing the best virtual experience we can for all of our amazing incoming students and their families. We are looking forward to this new positive experience for your transition to NMSU.

Go Aggies!

Aggie Welcome & Orientation
Undergraduate Admissions & Orientation Office
Campus Residents - Credit Adjustments

Update 4/16/2020

Dear Resident:

Please see the below important information regarding housing and dining credit adjustments that will be applied to your student account before April 30, 2020 due to the unprecedented COVID-19 pandemic. Information on parking credit adjustments that will be posted to your parking account is also included below.

Housing charges:

- Please review the this flowchart (HRL-Flowchart-for-Housing-Credit-Adjustments-Spring-2020.pdf) to determine your eligibility for a housing credit adjustment.

Once posted this amount may take 1–2 business days to reflect on your account. Please work with University Accounts Receivable at UAR@NMSU.edu (mailto:UAR@NMSU.edu) or at (575) 646-4911 for how this will be applied to your NMSU student account.

Meal plan charges:

- Students no longer in campus housing with meal plans will receive a credit adjustment to their student account for unused Taos swipes and unused Aggie Dining Dollars.
- Residents who have been approved to remain on campus and have a meal plan may continue to utilize remaining Taos swipes and Aggie Dining Dollars. Please find additional information for meal plans at https://idcard.nmsu.edu/student-meal-plans/ (https://idcard.nmsu.edu/student-meal-plans/) or for any questions contact IDSVS@nmsu.edu (mailto:IDSVS@nmsu.edu).

Parking charges:

- Students who purchased a parking permit will receive a $35 credit adjustment to their parking account. The credit will be applied first to any outstanding unpaid parking citations.
- Any remaining credit amount will be applied to the permit cost for Fall 2020. If the student is not returning in the Fall a refund may be requested. Please find additional information for parking at https://park.nmsu.edu/ (https://park.nmsu.edu/) or for any questions contact parking@nmsu.edu (mailto:parking@nmsu.edu).

NMSU Housing & Residential Life
Spring 2020 Graduation Options

Update 4/21/2020

Dear Graduates,

In these uncertain times, we realized that you may still have some questions about your options for graduating from NMSU, so we wanted to provide some additional information and clarification. Both of the below options are available to you. You do not have to choose one or the other.

1. You are invited to participate in a virtual ceremony to be webcast and streamed on social media Saturday May 16, 2020. It will also be saved for viewing, by you and your loved ones, at a later date.
2. You are invited to participate in a physical ceremony in December, if COVID19 circumstances allow large gatherings at that time.

There is no cost to participate in one or both of these ceremonies, since you have already applied for your degree.

Why is NMSU offering a virtual ceremony option?

Due to the worldwide circumstances surrounding the COVID19 pandemic and the need for social distancing, we cannot provide you with the traditional graduation ceremony that every Aggie alum before you has experienced. However, we did not want to miss the opportunity to celebrate the closure of your academic career immediately when classes end in May, so we are offering you the opportunity to participate in the first ever virtual NMSU graduation ceremony.

What do I need to do to sign up for the virtual ceremony?

University administrators have already filmed their speeches and the Alumni Association is ready to welcome you as a member! All we need is for you to click here to create a login and using your NMSU email address, and 1) upload a photo, 2) type a favorite saying or some words of thanks and inspiration you would like to share (150 characters or less), and 3) provide the correct pronunciation of your name so we can announce you correctly during the ceremony.

Will Spring 2020 graduates be recognized in a separate graduation ceremony in December?

As excited as we are that we are able to offer the first ever virtual ceremony in May, there is nothing like the real thing, so we also look forward to celebrating your accomplishments in person in December, if COVID19 allows. If more than 300 of you indicate you will be available to attend an in person ceremony in December, we will be able to host a special ceremony just for the Spring 2020 graduates, so tell your friends and classmates to login now and let us know you will all be back in December!!

What do I need to do to sign up for the December ceremony?

Click here to login and using your NMSU email address, and respond to the questions regarding both the virtual ceremony and the December ceremony. You do not have to choose one or the other, but you also do not have to participate in both. It is entirely up to you. If you choose to participate in the December ceremony, we do ask that you provide a non-NMSU email address so we can communicate with you about the ceremony during the Fall, when you are no longer a NMSU student.

What if I don't have a photo in my cap and gown?

Your virtual ceremony photo does not have to be in a cap and gown, but it definitely can be. It can also be a photo from your favorite place on campus or around Las Cruces, from your current classroom (home), a favorite vacation photo, etc. Just make sure it doesn't include any alcohol or drug references, profanity or hand gestures, and that you are appropriately clothed.

What if I have other questions or need help signing up for the ceremonies?

Email diplomas@nmsu.edu (mailto:diplomas@nmsu.edu), the Commencement staff is available to provide assistance and answer all of your questions.

NMSU Commencement Team

https://nmsu.edu/coronavirus/4-21-20-spring-2020-graduation-options.html